

# SATURDAY SCHOOL ADMISSIONS APPLICATION



**Palmers Green Mosque**  
Muslim Community & Education Centre

Registered Charity Number 1156440

For any queries regarding this form or progress of your application please email: [schooladmin@mcec.org.uk](mailto:schooladmin@mcec.org.uk)

Please return this completed form to ground floor office. In return, you will be issued with a confirmation receipt via email only.

Please kindly complete this form for children aged 5 years old and above.  
Forms submitted for children under 5 years old will not be accepted.

<b>Child's Details</b>	FORENAME	SURNAME	
	ADDRESS		POST CODE
DATE OF BIRTH	ETHNIC ORIGIN	GENDER (M/F)	
LANGUAGES SPOKEN		NAMES OF SIBLINGS ATTENDING	
ANY ILLNESS, ALLERGIES, REGULAR MEDICATION?			
ANY SPECIAL NEEDS?			

<b>Child's History</b>	PREVIOUS ISLAMIC / QURANIC / ARABIC CLASSES ATTENDED	YEARS
	ISLAMIC / QURANIC / ARABIC EDUCATION EXPERIENCE	QURAN / HIFZ / NO. OF SURAHS
	Please describe as best as possible	ISLAMIC STUDIES
ARABIC LANGUAGE		
PLEASE LIST ANY OTHER SUBJECTS OR ACTIVITIES YOUR CHILD WOULD BE INTERESTED IN, E.G. HIFZ, YOUTH CLUB.		

<b>Parent's Details</b>	PARENT FORENAME	PARENT SURNAME	
	EMAIL (ESSENTIAL - this is our primary means of communication)	TELEPHONE	MOBILE
EMERGENCY CONTACT	RELATIONSHIP TO CHILD	TELEPHONE	MOBILE

## Costs

MCEC is a non-profit making Charitable Incorporated Organisation (Reg No 1156440) however we're required to charge for the running and maintenance of the centre and for the resources used in our classes.

- £100 per term, payable in advance, for 1st child (£70 for 2nd child, £50 for 3rd child & thereafter) received as a donation to MCEC.
- Books and other equipment will need to be purchased at extra cost.
- Families who wish to contribute further donations than prescribed are encouraged to do so as an investment in education.

## Agreement

- I, the undersigned, parent/guardian of the above child, hereby agree to abide by the code of conduct, rules and regulations of the School and Centre, as detailed at [www.mcec.org.uk](http://www.mcec.org.uk). A hard copy available for reference only at the school office.
- I agree to take responsibility for any damage that may be caused, accidentally or otherwise, to any MCEC property by the above child.
- I hereby give consent to my child being included on any activities arranged by MCEC and indemnify MCEC and its authorised agents against any claim that may arise.
- I hereby indemnify MCEC against any loss of personal property or injuries during the above child's attendance at and waive any claims against MCEC.
- I agree to the programme of education delivered by MCEC.

PRINT NAME	SIGNATURE	
DATE		
OFFICE USE DATE OF RECEIPT	RECEIPT REF. / RECEIVED BY	NOTES

30 Oakthorpe Road  
Palmers Green  
London N13 5JL  
Registered Charity: 1156440

Tel/Fax: 020 8920 3990  
Email: [enquiries@mcec.org.uk](mailto:enquiries@mcec.org.uk)  
Website: [www.mcec.org.uk](http://www.mcec.org.uk)  
Facebook: [mceclondon](https://www.facebook.com/mceclondon)  
Twitter: [@mceclondon](https://twitter.com/mceclondon)